



# Hayiya Dance Theatre

“Setting The Standard For Excellence”

## PARENT / STUDENT CONTRACT

Please return this form with your registration fee and first month's tuition.

Student's Name \_\_\_\_\_

Male/Female Birth date \_\_\_\_\_ Age by Sept. 1st \_\_\_\_\_ Email address \_\_\_\_\_

Parent or Guardian with whom student lives \_\_\_\_\_

Address \_\_\_\_\_

Home phone # \_\_\_\_\_ Work # \_\_\_\_\_ Cell/Pager/Other # \_\_\_\_\_

Name of other Parent or Person responsible for or sharing responsibility for student's participation financially, transportation-wise, or otherwise \_\_\_\_\_

Their address if different \_\_\_\_\_

Their home phone # \_\_\_\_\_ Work # \_\_\_\_\_ Cell/Pager/Other # \_\_\_\_\_

School student attends \_\_\_\_\_ Grade this fall \_\_\_\_\_

### CLASS REGISTRATION INFORMATION

Class enrollment:	Class Name	Day(s)	Time
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

I ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND THE POLICIES OF HAYIYA DANCE THEATRE AS STATED ON THE POLICIES PAGE, AND I AGREE TO THEIR TERMS.

Payer's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_  
(12 yrs. – 18 yrs.)

### FOR OFFICE USE ONLY

Monthly / Bi-Monthly / Semester Tuition Fee \_\_\_\_\_ Total collected today \_\_\_\_\_

Staff Signature \_\_\_\_\_ CASH / MONEY ORDER / DEBIT / CREDIT

### Enrollment and Tuition Payment Policies

The Parent / Student contract is an agreement between Hayiya Dance Theatre, Movement Institute & Centre for Cultural Arts and the parent and student named on this contract for dance classes. **Parents / Students agree to remain enrolled for the length of the entire year beginning August 1<sup>st</sup> and ending May 20<sup>th</sup>.** Holidays and closures are duly noted on the Hayiya Calendar and within the Monthly newsletter. Parents / Students agree to remain enrolled for the length of the entire period, but will be released from further tuition obligation if unavoidable reason for termination of dance classes arises, with written notice given to the office anticipating withdrawal with notice equal to 30 days. Parents / Students will be billed for that 30 day period.

#### Registration

- All students must register before taking class at Hayiya Dance Theatre. Registration is complete upon the return of a signed Parent / Student Contract, payment of registration fee, and 1<sup>st</sup> month's tuition.
- Students are enrolled with their age group through second grade regardless of prior dance experience. The director places all other students in the appropriate level. **New student's class placement may change if deemed necessary by the instructor based on experience and/or maturity.** The decision is final.
- Hayiya does not offer class payments on a by-the-class or by-the week basis except to visitors from outside the area at the discretion of the director.
- Classes lacking a minimum number of students (5 students) are subject to cancellation.

#### Withdrawal and Changes

- Withdrawals and other changes in registration must be submitted in writing to Hayiya administrative staff. Phone messages are not sufficient, and instructors are not authorized to validate changes in enrollment or fees. The office must receive written notice of withdrawal from a class 30 days in advance of anticipated withdrawal. Tuition will be charged for that notice period. Please obtain a "Withdrawal Form" from the Hayiya office.

#### Fees

- An annual registration fee of \$50 is due at the time of registration.
- **Payment for classes is due no later than the 5<sup>th</sup> day of each month regardless of class or schedule.** A late fee of \$10 is added to fees received after the 5<sup>th</sup> day of each month. If tuition is not received by the 10<sup>th</sup>, the student will not be allowed to participate in classes. We will allow the student to call his / her parent to rectify the situation. After two (2) consecutive months of non-payment, the student will be required to repay the \$50 registration fee upon return in addition to all back tuition fees that apply.
- Hayiya accepts debit, credit, cash or money orders for Monthly, Bi – monthly, semester fees, and all other fees. **NO PERSONAL CHECKS.**
- ALL FEES ARE NONREFUNDABLE.
- All fees for classes not taught by Mrs. Pilar, including tuition and costume must be paid directly to those instructors. NO DEBIT OR CREDIT PAYMENTS ACCEPTED FOR THESE CLASSES.
- Acceptance into the program on scholarship enables exceptionally dedicated young dancers to either receive a discount on tuition fees for regularly scheduled classes, or full tuition underwritten by the studio in exchange for studio assistantship or volunteering with the Ensemble.
- **Costume fees are payable at any time before February 1<sup>st</sup>, and become nonrefundable at the time of payment.** Costumes are ordered / made during the month of February.
- Families may take advantage of the Hayiya family discount fee scale. Family members are defined as siblings, sons/daughters, or parents living in same household. Cousins, aunts and uncles are not allowed to combine tuition even if in same house.
- Individual students may take advantage of the Multiple Class Discount. This discount cannot be used in conjunction with any other discount.
- **A \$25 recital fee is due for each student by February 1<sup>st</sup>.**

#### Class Fees

All individual classes are \$50 a month\*. For family discount fee, please refer to Family Discount Sheet.

\*West African classes for 3 -5 yr. olds are \$40 monthly.

#### Costume Fees (DUE FEBRUARY 1<sup>ST</sup>)

West African Dance (3 yrs. - Adult)	\$75	Liturgical	\$75
Ballet, Tap, Jazz & Tap, Jazz	\$150 (For two costumes)	HBCU Danceline	\$120
Hip Hop	\$60		

**Refunds:**

- Classes canceled by Hayiya will be rescheduled. All tuition and registration fees are non-refundable. Recital / Costume fees are nonrefundable once paid. Tuition will be charged for 30 days forward from notice of withdrawal. Notice of withdrawal must be in writing.

**Absences / Tardies**

- Students are encouraged to make up absences by attending another class of an appropriate level. Students must obtain prior permission from the director before attending another class and must be currently registered in order to make up. All make up classes must be satisfied within the month in which the absence occurs. No refunds or credit will be given for missed classes except as previously noted.
- Students arriving 15 or more minutes late will be admitted into class at the discretion of the instructor only.

**Holidays and Inclement Weather**

- Classes missed due to bad weather will be made up. Call 478.960.4206 if in doubt about class cancellation due to weather. We do **not** necessarily follow public school policy on weather closing.

**Dress Code**

- West African dance - Female students must wear a lapa. Lapas can be purchased from the theatre for \$30. Ladies must wear the accompanying top, white tank top or white leotard. T-shirts and loose fitting tops are not permitted. All males are to wear black jogging or dance pants and white tank tops or the previous year's recital costume. Males and females should wear tank tops, leotards, or similar tops. **ABSOLUTELY NO STREET CLOTHES ALLOW IN CLASS.**
- PilaRhythm students must wear any combination of the following ballet tights (convertible or footless), jazz shoes, ballet skirt, jazz pants and leotard all in black.
- Hip - Hop dance students may wear a variety of dance wear as specified by instructor.
- Adult Classes: Instructor will specify
- Hair for all PilaRhythm classes must be pulled away from the face unless otherwise noted.
- No jewelry including watches (excluding small earrings that do not dangle) may be worn in PilaRhythm classes. Hayiya Dance Theatre is not responsible for lost or stolen property.
- All students must adhere to dress code guidelines. Failure to do so may forfeit a student's admitted to class. **Please see dress code for complete list of guidelines.**

**Insurance**

- Hayiya Dance Theatre does not carry medical insurance for its students. All students are required to be covered by their own family insurance policies. If injury occurs, it is understood that the student's own policy is your only source of reimbursement.
- As a condition of acceptance in dancing classes, I hereby covenant and agree to hold Pilar Lowden, Hayiya Dance Theatre, and forever indemnify it, its owners, and its agents from any and all liability arising from injuries which I and or my child should sustain while on the premises occupied by the school.

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The policies of Hayiya Dance Theatre will not change and exceptions cannot be made by Pilar Lowden the office staff, as these policies are set in place to ensure the smooth and professional operation of Hayiya Dance Theatre.

I understand that upon enrollment in Hayiya, I have read, understood, and agree to abide by all of the school policies while attending classes at Hayiya Dance Theatre.

I also understand that choreography that I learn is the sole property of G. Pilar Lowden and Hayiya Dance Theatre. Unauthorized replication of this choreography is considered plagiarism, protected by all applicable laws, and violators will be prosecuted to the fullest extent of all applicable laws. We reserve the right to refuse service and terminate enrollment.

Payer's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_